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Excel 2010 All-in-One For Dummies Cheat Sheet. As soon as you press the Alt key, Excel displays the mnemonic letter choices on the various tabs and command buttons on the Ribbon. Then, simply press the mnemonic (or not-so-mnemonic) letters to perform a particular task. Microsoft Excel 2010 ® Quick Reference Card The Excel 2010 Screen Keyboard Shortcuts General Open a Workbook Ctrl + O Create New Ctrl + N Save Ctrl + S Preview and Print Ctrl + P Close a Workbook Ctrl + W Help F1 Run Spelling Check F7 Calculate worksheets F9 Create an absolute, F4 normal, or mixed reference Navigation: Excel 2010 cheat sheet How to find your way around Microsoft Excel 2010 and make the most of its new features Preston Gralla and Rich Ericson October 17, 2011 (Computerworld) Have you come to Microsoft Excel 2010 by way of Excel 2007, or did you skip directly from excel basics cheat sheet 2010 This PDF Cheat Sheet is free. Just enter your email address below to get access to Excel Shortcuts and Hotkeys: The Power Spreadsheets Cheat Sheet now! Also, since I will include more keyboard shortcuts in the future, you'll be notified as soon as I release a new version of the cheat sheet. The Printable Excel Cheat ...